

## **SAFETY MANAGEMENT SYSTEM FOCUS GROUP**

### ***CHARTER***

#### **Requirement:**

The FAA seeks industry technical expertise and cooperation in the development and implementation of a voluntary Safety Management System (SMS).

#### **Purpose:**

To establish a team of high-level, aviation industry stakeholders that will act as advisors to the FAA Flight Standards Services on concepts, requirements, procedures and tools in a SMS voluntary developmental and implementation effort sharing lessons learned with the group for use in the refinement of SMS training, policies, & procedures.

#### **Lines of Responsibility**

The ultimate authority for the group is the Office of the Director, Flight Standards Services (AFS-1). Flight Standards SMS program office will sponsor the focus group, with the direct accountability (responsibility) of the group being the Flight Standards SMS Program Manager. The sponsoring organization representatives will guide the process to ensure recommendations and/or concerns are promptly addressed, and to provide updated FAA materials, policy and directions to the group. The FAA Co-Chairperson will be responsible for interface with both FAA management and the industry and will determine the makeup and tenure of the group's membership. The FAA Co-Chairperson will be responsible for coordinating the planning and execution of the group's program and keeping FAA principals informed of their progress and issues. An Industry Co-Chairperson will be designated and will be responsible for participating in program planning activities and coordinating with other members. The Industry Co-Chairperson will be responsible for formulating and presenting consensus or majority/minority recommendations on issues presented to the group. The group may meet separately to discuss, review and plan research recommendations. The group will maintain open communications and the sharing of information with relevant industry advisory groups and FAA program managers.

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#### **Objective:**

To advance the voluntary SMS developmental & implementation initiative between the FAA and Industry to develop a common set of aviation safety tools with which to build and integrate Industry safety management systems and FAA oversight systems.

#### **Tasks:**

1. Assess the progress, accomplishments and problems associated with current and future SMS program development & implementation and provide formal feedback to shape activities.
2. Review past, current and future SMS developmental & implementation activities to ensure a standard approach is being consistently applied in the development & implementation of an SMS.
3. Review and validate products developed by aviation system safety and risk management research projects applicable to SMS development and implementation.
4. Make recommendations regarding the definition and prioritization of future aviation system safety and risk management research requirements.
5. Plan and coordinate future SMS conferences and outreach events in collaboration with the System Approach for Safety Oversight (SASO FAA -30) outreach team.
6. Assist in evaluation of SMS training content.
7. Serve as a collective industry interface for SMS Pilot Project (SMSPP) studies and analyses including:
  - a. Identifying and sharing SMSPP Lessons Learned.
  - b. Identifying and sharing SMS implementation resource requirements (human resources and fiscal, by cost center when available).

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**Initial Team Membership:**

Membership will consist of approximately twelve members, including 3 FAA advisory members. Industry members should possess expertise representative of commercial airline safety officers. The Co-Chairpersons will collaborate in determining the makeup and tenure of SMFG membership. The membership should be representative of the air carrier industry.

**Signatures**

1. Donald Arendt \_\_\_\_\_  
AFS-900
2. Keith Ballanger \_\_\_\_\_  
FAAST
3. Russ Lawton \_\_\_\_\_  
NATA
4. Keith D. DeBerry \_\_\_\_\_  
AFS-900
5. Linda Orlady \_\_\_\_\_  
ALPA
6. Mont Smith \_\_\_\_\_  
Air Transport Association
7. Dave Prewitt \_\_\_\_\_  
Federal Express
8. TBD \_\_\_\_\_  
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